

ADMISSIONS POLICY [AVANTI GARDENS SCHOOL] [2023 - 2024]

Committee].

Suchapprovalwasgivenon:

Thispolicy is in forceuntil further notice from:	28.02.22
Thispolicymustbe reviewedby:	31.10.22
PolicyAuthor(s):	ShamitaKumar
Datepolicyreviewedby EducationDirector:	
Datepolicyreviewedby Headof HR:	n/a
Date policy reviewed by Compliance & Governance Officer:	
	n/a
Date	
	The Admissions Committee

Avanti Gardens School

Admission

Children of UK Service Personnel and Crown Servants

Children from families of service personnel with a confirmed posting, or crown servants returning from overseas will be allocated a place in advance of the family arriving in the area as long as one is available provided the application is accompanied by afficial letter that declares a relocation date

Oversubscription Criteria

Where the School is oversubscribed, the available places will be allocated to children in the following order of priority:

- 1. Looked after children, previously looked after children and children who appeath to admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- 2. Children with a sibling attending Avanti Gardens Schoot the time of application. Details of the sibling(s) must be included in the application form. Failure to do so will result in the child being placed into the next category that applies.
- 3. Children of a member of the School's staff in either or both of the following circumstances:
 - a. where the member of staff has been employed at the School for two or more years at the time of application; and/or
 - b. where the member of staff was recruited to fill a vacant post at the School for which there was a de p dp9 (h)17e-1.217 Td ()Tj EMC /6 (dp9 (h)17e-1.217 Td ()Tj(e)-3 (S)67e-

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normal age group, either above or below. For example, the child may be gifted and talented, or may be a summer born child. It is, however, for the Trust to determine whether to agree or refuse the application.

The procedure for asking for admission of a child to a year group other than the child's normal year group is:

- 1. Parents send a letter to the School (emailing avantigardens@avanti.oog.via post) explaining that they are requesting that their child be admitted outside their normal age group, giving details of all relevant circumstances and attaching any relevant supporting evidence.
- 2. The Trust will consider the request and make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the parents' views, the Principal's view, information about the child's academic, social and emotional development, the child's medical history and the view of their medical professionals (where relevant), whether the child has previously been educated outside their normal age group, and whether they would have naturally fallen into a tervage group if they had not been born prematurely. The Trust may delegate this decision as it considers appropriate.
- 3. The Trust's decision will be communicated to the parents in writing by the School.
- 4. If the request is refused p10.6 (lo1t60.2 (yf6 (e)-6 (n)-0.7 (t)-6 (s)-4.3(t)10.6 (9)-3.3 (f)-3.8 (y3)-1 (4)

At the end of each school year all names will be removed from the waiting list unless the parent indicates to the School that they wish for their child's name to remain on the list for the next school year. Note that this will be repeated at the end of baschool year.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria, and not by reference to the date that the application for admission was made. This means that a child's place on the waiting list may go downwell as up, as more applications are received from children with higher priority

In-Year Admissions

Applications for inyear admissions should be made to the School by completing the application form on the School's website page titled 'In Year Transfers' and linked Yeuwill then be contacted by the School to provide further information to support your application. If more applications are received than there are places available, applications will be ranked by the School in accordance with the oversubscription criteria. Applicants will be notified of the outcome by the School within 15 school days.

If admission is not granted, parents will have the opportunity to appeal the decision. Please see below for further information

Fair Access Protocol

The School is committed to participating in the locally agreed Fair Access Protocol. Accordingly, outside the normal admissions round, children may be admitted to the School under the Fair Access Protocol, even where the School is full

Statutory Right of Appeal

Parents have a statutory right of appeal if their admission application is rejected either in the normal admissions round or inear.

Appeals against a decision to refuse a place in the normal admissions round (i.e. to Reception Year) should be submitted on the appeal form which is available from the Bristol City Council website on the 'School Admission Appeals' page or by clicking. Hafermation on the appeal timetable (including the deadline for requesting an appeal) will be published on the School's website (www.avanti.org.uk/avantiGardens) or before 28 February after the closing date for applications for that year. Information will also be included in the letter sent to parents notifying them of a refusal.

Appeals against a decision where any erar place was not granted should be submitted in writing to the School within one calendar month from the date of the letter rejecting the application.

All requests for an admission appeal must be accompanied by the grounds for making the appeal. Before setting out the grounds of appeal, parents are advised to consider the reason for the refusal stated within the notification letter.

Appeals are heard by an independent appeal panel and are dealt with strictly in accordance with the School Admission Appeals Code

Withdrawing an Offer

Parents should note that an offer of a place is likely to be withdrawn if it is found that it was made on the basis of fraudulent or intentionally misleading information provided by parents.

The offer of a place may be withdrawn if it has been offered in error, a parent has not responded within a reasonable period of time, or it is established that the offer was obtained through a fraudulent or intentionally misleading application.

In order to ascertain whether an offer has been made on the basis of a fraudulent or intentionally misleading application, the School reserves the right to ask for additional information to check the veracity of the information provided in the application

	parental responsibility for a child but who have care of child.
Previously looked after child	A child who was looked after but ceased to be so because were adopted, became subject to a child arrangements of (defined by Section 8 of the Children Act 1989 as amended), of became subject to a special guardianship order (defined section 14A 6the Children Act 1989).
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Sibling

Includes: